

# **Q Foundation for Kids Grants Policies / Application**

**I Background and Purpose:** The **Q Foundation for Kids** is a non-profit corporation and operates exclusively for charitable purposes within the meaning of Section 501(c)(3), public charity organizations of the Internal Revenue Code, or the corresponding section of any future Federal tax code. The **Q Foundation for Kids** purpose is to perpetuate the financial support and expand the funding provided by the Order of Quetzalcoatl to enable and/or assist children in achieving care in/through the Shriners Hospital for Children system, including, but not limited to, the transportation, temporary housing, meal and sundry expenses of patients, and accompanying guardians of patients, under the care of, or being evaluated for care, at The Shriners Hospitals for Children and all affiliated clinics and outreach facilities. The **Q Foundation for Kids** additional purposes are to financially support the capital purchase of transportation equipment, telemedicine or other general medical equipment, infrastructure and associated maintenance services, or as otherwise determined by the Trustees (collectively, the "Purpose"). .

**II Compliance with the Q Foundation for Kids' purpose/mission statement:** Grants awarded by the **Q Foundation for Kids** must comply with the Foundation's purpose, as defined in the **Q Foundation for Kids** Bylaws.

**III Prospective Grantees:** Grant applications, will only be accepted from the Tlacuilo (Secretary) of recognized Teocallis of the Order of Quetzalcoatl, the Association Tlacuilo of recognized Associations of the Order of Quetzalcoatl, the Supreme Tlacuilo of the Supreme Teocalli of the Order of Quetzalcoatl, the Order of Quetzalcoatl Supreme Transportation Fund Chairman, the recorder (Secretary) of recognized Shrine Temples/Centers supporting the Shriners Hospitals for Children and all Shriners Hospitals for Children, clinics and outreach facilities and supporting organizations.

**IV Ordinary Grant Application Deadlines:** The Q Foundation for Kids may receive Grant Applications at any time.

**V Grant Application Process:** Applicants for Ordinary Grants must complete and submit their Grant Application to the Grant Review Committee. The Grant Review Committee will receive and review all grant applications to determine their compliance with the Grant Request Policy promulgated by the Board of Trustees. The Committee will forward all applications, along with its recommended action(s), to the Board of Trustees. The Secretary of the Board of Trustees will chair the Grant Review Committee.

**VI Ordinary Grant Application Review and Award Process:** Once received, the Grant Review Committee will review the grant application, after which the Committee will present the application, along with its recommended action(s) to the Board of Trustees at its next regular meeting. Only after approval by the Board of Trustees will grant funds be distributed.

**6.1 Questions:** The Grant Review Committee and the Board of Trustees reserve the right to request additional information from Grant applicants with a response required within specified time limits.

**VII Grant Application Contact:** Questions relating to Grant Requests and Applications for Grants should be submitted to the Chairman of the Grant Review Committee:

Name: **Jay Bell**  
Address: **725 Point Sur**  
**Oceanside, Ca 92058**  
Telephone: **760-612-2437**  
Email Address: **[jay.bell@q4kids.org](mailto:jay.bell@q4kids.org)**

**VIII Decisions Final:** Board of Trustee funding decisions are final. Applicants will be notified of the outcome of their application(s) at the conclusion of the review process.

# Grant Application

*Please use reverse side if additional space is required for your responses.*

## 1. General Information

A. Organization Name \_\_\_\_\_

B. Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

C. Contact Name for this Application \_\_\_\_\_

D. Contact Title \_\_\_\_\_ Contact Phone No. \_\_\_\_\_

Contact Email Address \_\_\_\_\_

E. Date grant request is submitted \_\_\_\_\_

## 2. Needs Statement

A. What are the needs or problems to be addressed by this grant? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Brief description of purpose for which grant is requested \_\_\_\_\_

C. Location for which grant is requested \_\_\_\_\_

D. Target population, number of individuals, and geographic area that will benefit from this proposal \_\_\_\_\_

E. Grant amount requested (**USD**) \_\_\_\_\_

**3. Project Information**

A. How will the program/project for which the grant is requested be implemented? \_\_\_\_\_

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B. What is the timeframe in which the grant funds requested are to be used? \_\_\_\_\_

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C. Method to evaluate program/project effectiveness \_\_\_\_\_

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D. Procedure(s) to limit the use of grant funds for the support of patients or proposed patients in the Shriners Hospitals for Children system, clinics or outreach facilities

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**4. Past Performance**

A. Have you previously received funding regarding the area of concern in this request? If so, when, for how much and from whom? \_\_\_\_\_

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B. Have you requested funding from other sources regarding the areas of concern in this grant request? If so, when, how much and from whom?

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C. What was the funding for? \_\_\_\_\_

D Did you accomplish your goals? (Yes or No) \_\_\_\_\_

E. Did you accomplish them within the budget established? (Yes or No) \_\_\_\_\_

F. If you did not accomplish your goals, what will you do differently this time to ensure that you will meet the goals and remain within budget? \_\_\_\_\_

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5. Who will be managing grant funds if awarded?

Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Agreement

I certify to the best of my knowledge, that all information included in this proposal is correct. If a grant is awarded to this organization, the proceeds of that grant will not be distributed or used to benefit any organization or individual supporting or engaged in unlawful activities. I further certify that the proceeds of this grant will not be used to support activities other than those specified in this grant application or to support any organization other than those identified above.

**Grant Applicant**

**Date**

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**Authorized Signature**